

# HEALTH, WELLNESS AND SAFETY POLICY

The Organisation and its officers recognise that the health, wellness and safety of all workers and visitors is of the utmost importance and vital to the success of our business. As such we aim to continuously improve health and safety in the workplace through consultation and increased health, wellness and safety awareness of management and workers.

Through the co-operative efforts of management and workers, we are committed to:

- providing a safe environment for all workers and visitors to our workplace
- providing and maintaining buildings, equipment, and plant in safe working condition
- supporting the ongoing training and assessment of workers
- developing, implementing, and monitoring safe work practices
- continuously improving the standards of health, wellness and safety in the workplace • managing risks in the workplace
- manage risks associated with the use, handling, storage or transport of plant or substances
- providing appropriate health and safety information to workers in other languages
- providing information, instruction, and supervision.
- cultivating a workplace culture that encourages open communication with the Safety Committee.
- In a State declared emergency situation, workers will be consulted and supported for work, health and safety under ISO 45003:2021, ISO 45001:2018 and comply with relevant parts AS/NZS 4801:2001

**Safety Officer:** Michelle Ally. **HSR:** Michelle Ally. **Safety Committee Members:** Michelle Ally, Paul West, Peter Bronstring & Duncan Hart. **Fire Wardens:** Michele Birtchnell & Vanessa Thompson.

The focus of the Organisation's health, wellness and safety management system is preventing hazards. We will develop a framework for health and safety management and a plan for systematic risk assessment and control of hazards, through consultation with staff to progressively improve safe behaviours and safe systems of work across the business. Consultation will take place in many forms such as toolbox meetings, a focused safety committee, general and informal discussions that take place in the work place as well as one on one meetings with staff.



Michele Birtchnell

**Director**

on behalf of KTR Electronics Pty Ltd